

KDO Academy Confidentiality Agreement

This Confidentiality Agreement ("Agreement") is entered into between **KDO Academy** ("Discloser") and the undersigned individual ("Recipient"), collectively referred to as "the parties," for the purpose of protecting confidential information disclosed in the course of the Recipient's relationship with KDO Academy.

Definition of Confidential Information

The Confidential Information covered by this Agreement includes, but is not limited to:

- Personal information regarding board members, staff, parents, or students, including any hiring, registration, identification, legal, health, family, or financial information;
- Business-related information such as KDO Academy's current or future business models, operations, plans, strategies, or finances;
- Any such information obtained by any means, whether oral, written, or electronic, regardless of whether it is marked or designated as "Confidential Information" at the time of disclosure.

This Agreement **does not include information that must be reported to protect a child from harm or endangerment**, which must be reported promptly to the appropriate authorities in accordance with applicable law.

Obligation of Confidentiality

The Recipient agrees to maintain the confidentiality of all such information and not to disclose any Confidential Information to any third party unless required to do so by law.

Return or Destruction of Confidential Information

Upon conclusion of the Recipient's relationship with KDO Academy, the Recipient agrees to return or securely destroy all confidential materials, whether physical or digital, in their possession.

Term of Agreement

This obligation of confidentiality shall remain in effect **during and after** the Recipient's association with KDO Academy, and shall continue indefinitely unless otherwise agreed to in writing by both parties.

Entire Agreement

This Agreement represents the entire understanding between the parties regarding confidentiality. Any modifications must be in writing and signed by both parties.

Enforceability

If any provision of this Agreement is found to be unenforceable, the remaining provisions shall continue to be valid and enforceable. The unenforceable provision shall be revised only to the extent necessary to render it enforceable.

Acknowledgment and Signature

By signing below, the Recipient acknowledges that they have read, understood, and voluntarily agree to abide by the terms outlined in this Confidentiality Agreement.

Recipient Name (Printed): _____

Signature: _____

Date: _____