October 2027

Dear Families,

Congratulations on your future graduate and thank you for your interest in KDO Academy's Graduation! Our desire is that every part of this special day brings glory to God while honoring each graduate. Below you'll find an overview of what to expect and what will be required throughout the year. Please be sure to read through all of the information.

I. Graduation Celebration Ceremony
   A. Senior Celebration Signing - Guests have the opportunity to write congratulatory words on each Seniors' portrait.
   B. Senior Memory Booklet - Booklet includes both a message from parents and a reflection from the Senior. It also includes the photos submitted by each family highlighting memorable moments.
   C. Graduation Program
   D. Worship in music
   E. Graduate recognition, including:
      a) A slideshow of each graduate's life in pictures
      b) Mention of accomplishments and/or future plans
      c) Presentation of the diploma to the graduate by the parents
   E. Guest speaker (a local pastor or speaker)
   F. Prayer for the graduates
   G. Bouquet of Blessing - Each Senior takes a flower as a reminder.
   H. Professional Photographer
   I. Cap, Gown and Tassel

II. Graduation Responsibilities
   A. Graduating student must be enrolled in at least one class at KDO for the school year 2026-2027 (study hall is not considered a class).
   B. Graduation Fee
      a) $150 per graduate (includes cap, gown, tassel, and above items).
      b) KDO will invoice your account. Both parent and student must be able to access to JupiterEd and the email addresses in Jupiter are valid. My student be responsible for checking these sources for graduation information.

c) Payment is due byDecember 18, 2026.
d) Fee is non-refundable after December 18, 2026.
e) Please note the graduate's KDO tuition account must be paid in full by April 9, 2027.

III. Registration

A. Complete the Graduation Registration Form.
   a) Once registered, a “Graduation” class will appear on your student’s JupiterEd schedule.
   b) You will also receive an invoice from the KDO Payment Coordinator.

IV. Tasks & Deadlines

A. All graduation tasks and assignments will be communicated through JupiterEd as a class called GRADUATION.
B. Graduates and families are responsible for completing these items promptly in order to meet deadlines. Your attention to these deadlines is greatly appreciated.
C. Coordinators will help consolidate details throughout the year to make graduation a smooth and meaningful experience.

V. Photo Submission Requirements

A. All submitted photos MUST meet KDO Dress Code requirements and standards. Our policy is linked here: KDO Policies and Guidelines.
B. All Senior students must take a yearbook portrait with the KDO Yearbook Photographer - both those participating in KDO Graduation and those who choose not to.
C. Students participating in KDO Graduation must submit photos via the picture form provided in the GRADUATION class on Jupiter.
   a. Students will submit the following 6 photos:
      1) One baby picture.
      2) One senior portrait.
      3) Four (4) photos that reflect favorite life moments (individual photos only - no collages, please).
   b. The senior portrait, baby picture, favorite Bible verse or quote will be used in the KDO Yearbook and Senior Page.
   c. Senior quote(s) must not conflict with KDO's Vision & Statement of Faith (listed on the KDO Website).

d. Students will submit these photos using a form under the designated "Pictures" assignment on JupiterEd.
e. All submitted photos are reviewed by Graduation Coordinators. All pictures must comply with the KDO Dress Code (KDO Policies and Guidelines) and must meet and align with KDO's Vision and Statement of Faith. Photos that do not meet KDO Dress Code standards will not be published.
f. Senior students must make an appointment to have a portrait taken with the KDO Yearbook Photographer in October.
g. Please note the KDO Yearbook must be purchased separately. Yearbook order information is regularly published in the weekly KDO email beginning in January.

D. Students who choose not to participate in KDO Graduation will be included in the KDO Yearbook and should submit photos to the KDO Yearbook Coordinator.
   a. The deadline for submission is the last day of KDO in December, December 17, 2026.
   b. All KDO seniors will have their senior portrait, baby picture, and favorite quote or Bible verse published in the yearbook.
   c. Senior quote(s) must not conflict with KDO's Vision & Statement of Faith (listed on the KDO Website).
   d. Submit high-quality JPEG files.
   e. Please submit these items directly to: kdoyearbook@gmail.com.
   f. All pictures must comply with the KDO Dress Code (KDO Policies and Guidelines) and must meet and align with KDO's values. Photos that do not meet KDO Dress Code standards will not be published.

VI. Final Note

A. Please prayerfully consider participating in KDO Academy's graduation. It is a beautiful celebration of accomplishment and a meaningful opportunity for families to gather and honor this milestone. If you are interested in serving, please email the Graduation Coordinators through the JupiterEd page.

Remember to check JupiterEd regularly for updates and assignments!